



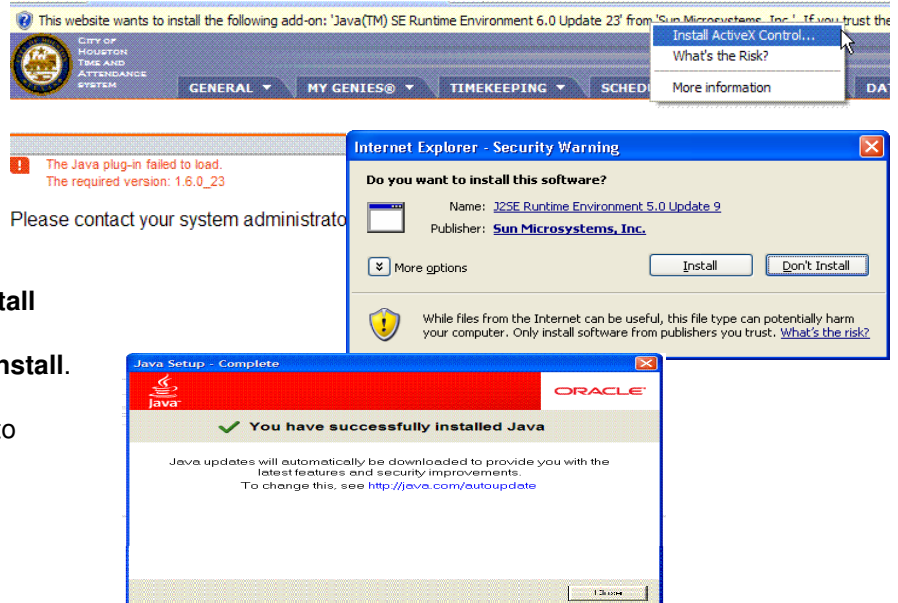
### Electronic Timekeeping Job Aid

## INSTALLING JAVA

In order to access the Kronos online web application from your home pc you will be prompted to install a new Java Script Version . If you were prompted to perform a Java update and you have already done so, you must reboot your computer for the changes to take effect.

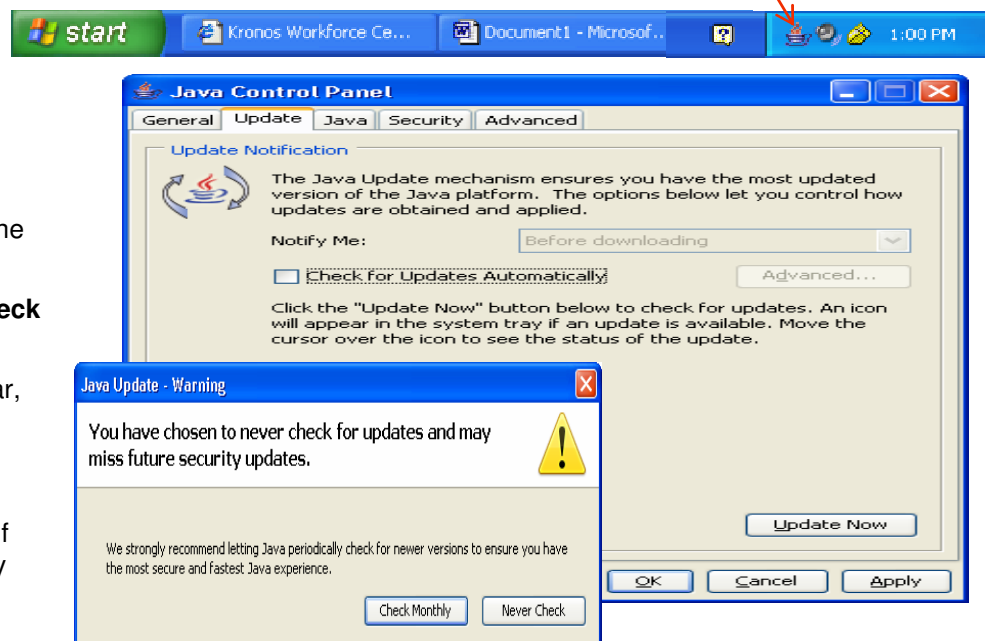
### Installing Java – Step 1

- 1 Log onto Kronos; After signing in the box to the right will appear.
- 2 Right click on the toolbar and Select **Install Active X Control**.
- 3 A Security Warning box will pop up, Click **Install**
- 4 Java Set-up welcome box will appear, Click **Install**.
- 5 When the process is complete the Welcome to Java box will appear that says “**You have successfully Installed Java**”, Click **Close**.



### Installing Java – Step 2

- 1 Right click on the Java Platform icon located on the toolbar at the bottom of your screen
- 2 Click **Open Control Panel**.
- 3 Java Control Panel will appear, Click the **Update** Tab.  
Remove the check mark from the “**Check for Updates Automatically**”  
A Java Update Warning box will appear, Click **Never Check**.
- 4 Click **OK**.  
You have successfully installed Java. If Java installed correctly you will already be on the Kronos page logged in. This will take several seconds to load.



**Note:** If you are still experiencing problems Click on **Start, Control Panel** and uninstall the Java you have and let Kronos re-install it.